AGENDA

• Basics of Construction
• Delivery Methods
• Project Planning and Scope of Work
• Your Project
• How to select your professional team
• Funding Requirements
• Project Meetings
• Project Budgeting
• Your Unique Project Aspects
• Best Practices

BASICS OF CONSTRUCTION

• Trends in the industry
  • Sustainability / LEED Certification
  • BIM – Building Information Modeling
  • Design Build and Collaborative team arrangements
• Delivery methods

DELIVERY METHODS
PROJECT PLANNING AND SCOPE OF WORK

- Site selection
- Municipal requirements/zoning
- Design iterations
- Neighbor/community involvement

YOUR PROJECT

- Assemble your internal team
- Appoint a leader – must be willing to say no
- Define your program
- Build consensus internally, from board and community
- Pros and cons of an Owner’s representative

HOW TO SELECT YOUR PROFESSIONAL TEAM

- Selection Methods
  - RFQ
  - RFP
  - Design Competition

- Select based on value, not solely on price
  - Experience
  - Team
  - Fit
FUNDING REQUIREMENTS

- RACP
- CITF
- Board of Directors
- Implications

PROJECT MEETINGS

- Pre-Construction
  - Who should attend?
  - Input from all stakeholders is critical
    - Executives/Board
    - User Groups
    - Maintenance Staff
- Construction
  - Who should attend?

PROJECT BUDGETING

- Hard costs
- Soft costs / FFE
- Operating expenses
YOUR UNIQUE PROJECT ASPECTS - CONSTRUCTION

- Local or disadvantaged labor involvement
- Educational aspects
  - Site tours for students
  - Job shadowing
  - Internships
- Safety

BEST PRACTICES

- Assemble your team early
- Select based on value and fit
- Collaborative and team oriented construction is best
- Budget early and often
- Have a strong internal leader of the team

QUESTIONS?